



Quarter End Client Letter

April 6, 2020

Dear Client,

We extend our best wishes and thoughts to you and your loved ones as part of our extended CORDA family as we collectively cope with the impact of the COVID-19 pandemic. We recognize the widespread uncertainty during this time due to the multitude of headlines and ever-changing circumstances that seem to compound each day. We are grateful for the renewed sense of community that has arisen as we all take steps to comply with prescribed public healthcare directives. We know there is much more work to be done but are optimistic that the measures will be successful.

At CORDA's home office in Houston, we're doing our part to keep everyone safe and to keep business moving forward. We have completed real time stress tests during past hurricanes and tropical storms that have reared up from the Gulf of Mexico, so we are very familiar with contingency planning. We can manage client meetings through phone, video conferencing, and Join.me sessions, whichever the individual client finds most useful and supportive. We hope you have not experienced any drop off in service levels over the past few weeks.

We care about you and our hopes are that you and your loved ones are safe and secure. We have been privileged to support you through many different market environments over the years and we expect to make it through this one intact as well. We've also shared in your personal accomplishments and in many cases - life transitions, career changes, and family victories or setbacks. We will continue to stand alongside you through it all.

We have included links to view two presentations we put together recently as we share our views on the market and the stimulus programs.

[CORDA Market & Fed Stimulus Update 4-3-20](#)

[CORDA Market Insights - COVID-19 Volatility](#)

Randy Kratz, our Director of Financial Planning, has summarized his findings in the recently passed CARES Act below:

The Coronavirus Aid, Relief, and Economic Security (CARES) Act.

There are seven main categories in the CARES Act, and I counted 100 different provisions within the seven. The following are the main portions of the Act that I feel affect most investors:

Checks for up to \$1,200 for individuals and \$2,400 for couples if filing jointly

Amounts are based on adjusted gross income for your 2018 federal tax return, or 2019 if you've already filed for last year. Phase outs start at \$75,000 single and \$150,000 joint.

Tax filing deadline extended to July 15, 2020

Extension applies to not only tax filing, but contributions to IRA/Roth IRA's and Health Savings Accounts (HSA's)

Required Minimum Distributions for 2020 waived

2019 RMD's due April 1, 2020 - waived

RMD's initiated within the last 60 days in 2020 can be "undone"

Non-spouse IRA beneficiaries are not eligible to "undo" a RMD

10% early withdrawal penalty waived

If affected by COVID-19 (e.g. sickness or job loss)

Up to \$100,000

Tax due - but borrower has the option to pay taxes over three years, so if the loan is paid within three years, no tax will be due

Student loan payment waived for 6 months


Only applies to federal-backed loans - Go to www.studentaid.gov to determine what type loan you have. Even if the loan is not federal-backed, people are encouraged to contact their loan provider to negotiate terms.

Finally, attached to this communication is the latest version of what is called an [ADV Part 2](#) - which has been prepared in accordance with applicable federal regulations. Additionally, as a registered investment adviser, we are required to provide a copy of our Privacy Policy and offer a copy of our adopted Code of Ethics. If you wish to receive a copy of our Code of Ethics, please contact us at (713) 439-0665 or email Sherry@cordamanagement.com. Don't forget the client portal on the CORDA website (www.cordamanagement.com) is a secure site to access information and reports from us. The site includes market commentaries and company snapshots as well as month-end holding reports and quarterly invoices. Invoices are posted by the 10th day of each calendar quarter.

The next few weeks will continue to be volatile in the markets and a little sedentary at home. Our patience might be tested, but remember, calm always returns. One is reminded of the old saying; “Out of chaos comes order.”

Please reach out to us with any questions or concerns you have and know that we will get through this together.

Sincerely,

A handwritten signature in black ink that reads "Bonner Barnes". The signature is written in a cursive style with a large initial 'B'.

Bonner Barnes